

Federal programme

“Integration Course with a Child: Building Blocks for the Future”

Data protection information on the processing of personal data

1 General information

The federal programme “Integration Course with a Child”: Building Blocks for the Future” is run and funded by the Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (*BMFSFJ*) in collaboration with the Federal Ministry of the Interior and Community (*BMI*) (**funding sponsor**).

gsub, Society for Social Business Consultancy (*Gesellschaft für soziale Unternehmensberatung mbH*), is the **funding body**, an organisation working on the basis of an administrative mandate.

Moreover, there is the **“integration course with a child service point”**. This is a working partnership and civil law association (*Gesellschaft bürgerlichen Rechts*) consisting of:

- gsub, Society for Social Business Consultancy,
- Foundation for the Social Pedagogical Institute Berlin »Walter May«.

Funding is provided to **course providers (grantees)** who are authorized to conduct integration courses. They receive funding if they employ childminders and/or prospective childminders on a permanent basis for childcare during the duration of the integration courses and/or organize childcare via a self-employed childminder and/or a suitable freelance childminder.

In this programme, personal data are processed for various purposes. **The funding agency is responsible for this data processing within the scope of Article 4 No. 7 of the General Data Protection Regulation (GDPR):**

gsub, Society for Social Business Consultancy
Kronenstraße 6
10117 Berlin, Germany

2 Contact data of the Data Protection Officer

The Data Protection Officer of gsub, Society for Social Business Consultancy, can be contacted at datenschutz@gsub.de or under the above-mentioned postal address by adding “the Data Protection Officer”.

3 For which purposes are the data processed?

- For the purpose of reviewing compliance with the eligibility criteria in receiving funding and for the purpose of verifying the proper use of funds (at the beginning of the funding period, during the project phase and after the end of the funding period).
- For the purpose of communicating with the grant recipient and the groups of persons concerned mentioned under numbers 4b) and 4c)
- For the purpose of evaluative surveys
- For the purpose of monitoring; however, result and evaluation are processed in a non-personalised way

4 What kind of data are processed?

a) Data from the applicant’s and/or grant recipient’s contact persons

- Contact details of the person authorised to sign (name, position, e-mail address, phone and fax number)
- Contact details of the contact person (name, position, e-mail address, phone and fax number)

b) Data from the employee at the youth welfare office in charge of counselling and monitoring of the services

- First name and surname
- Designation
- E-mail address
- Contact details of the youth welfare office

c) Data from the (prospective) childminders and/or freelancers

- First name and surname
- Date of birth
- Gender

- Information on the employment relationship and/or freelance employment (weekly working hours, pay)
- Address of the place of employment/work

d) Data from the person taking part in the integration course and entitled to care and custody of the children to be looked after and data from the children themselves

- First name and last name of the person/s entitled to care and custody of the child/children looked after
- Date of birth of the child/children looked after
- Address of the place of care
- Data on the course participation entitlement of the person/s entitled to care and custody
- Data on the proper course participation of the person/s entitled to care and custody

The data are gathered by the applicant and/or subsequently by the grant recipient directly with the person concerned and/or by the applicant and/or subsequently by the grant recipient from his/her personnel records. The provision of the above-mentioned data is necessary for reviewing compliance with the conditions for receiving a grant, the grant approval as well as for the financial settlement of the project. However, the persons concerned are not obliged to provide these data as a rule. However, the non-provision of data will lead to a rejection of the application and/or during the further course of the project to a revocation of the grant as in this case compliance with the conditions to receive the grant cannot be checked.

The legal basis for the data processing is Article 6, Para 1 lit. e GDPR (processing to take on a task of public interest).

5 Who are the recipients of these data?

The data are disclosed to the Foundation for the Social Pedagogical Institute (as part of the working partnership and civil law association - *ARGE GbR*), to the *BMFSFJ* (Federal Ministry for Family Affairs, Senior Citizens, Women and Youth), the *BAMF* (Federal Office for Migration and Refugees) and the *BMI* (Federal Ministry of the Interior, Building and Community), the organisations commissioned with the evaluation and the *Bundesrechnungshof* (Federal Court of Audit).

6 For how long will the data be retained?

Irrespective of the approval of project funding, the personal data will be deleted no later than 31 December 2029.

7 What rights do individuals concerned have?

Individuals concerned have the right to information on the part of the person responsible for the personal data concerning those individuals as well as to correction of faulty data or to deletion if one of the reasons under Article 17 GDPR applies. Furthermore, there is the right to restriction of processing if one of the conditions under Article 18 GDPR applies and in the cases under Article 20 GDPR the right to data portability.

If data are collected on the basis of Article 6 Para 1 lit. e (accomplishment of tasks in the public interest and/or in the exercise of public authority) or on the basis of lit. f (data processing for the protection of legitimate interests) the person concerned shall have the right to object to the data processing any time for reasons resulting from his/her special situation. No more personal data shall be processed then except if there are verifiable compelling and legitimate grounds for the processing which outweigh the interests, rights and freedoms of the person concerned or if the processing serves the purpose of establishing, exercising or asserting legal claims.

Individuals concerned have the possibility to contact the Berlin Commissioner for Data Protection and Freedom of Information (Friedrichstr. 219, 10969 Berlin) if they think that the processing of the data concerning them is an infringement of the General Data Protection Regulation (GDPR).